



## **SCHUYLER COUNTY CIVIL SERVICE DEPARTMENT**

105 Ninth Street Unit 21  
Watkins Glen, NY 14891  
(607) 535-8190 Fax: (607) 535-8193  
E-Mail: ljohnson@co.schuyler.ny.us

Lorry Johnson  
Personnel Officer

# **Job Opening**

## **Cook – Part-time**

### **Schuyler County Sheriff's Department**

**LAST DATE TO FILE:** Applications will be accepted until position is filled.

**SALARY:** \$16.78/hr.; up to 19 hours per week. No benefits.

**VACANCY:** At the present time, there is one part-time opening in the Schuyler County Jail.

**RESIDENCY REQUIREMENT:** Candidates must have been **legal residents of Schuyler or a contiguous (Chemung, Seneca, Steuben, Tompkins and Yates) county** for at least one month immediately preceding the date of application.

**JOB DESCRIPTION:** This is routine work involving responsibility for providing meals to the inmates of the county jail. Supervises the storage and care of food and supplies. Responsible for menu planning, purchasing of food and supplies, preparation and cooking meals. Work is performed under general supervision of the Sheriff with considerable responsibility to exercise independent judgment in emergencies. Supervision may be exercised over other kitchen personnel such as trustees in the county jail. Does related work as required.

**MINIMUM QUALIFICATIONS:**

Paid or volunteer experience cooking for moderately large groups.

**Background Investigation:** Candidates may be required to pass a pre-employment drug test and/or undergo a State and national criminal history background investigation, which will include a fingerprint check, to determine suitability for appointment. Failure to pass the pre-employment drug test or to meet the standards for the background investigation may result in disqualification.

Applications are available at [www.schuylercounty.us](http://www.schuylercounty.us) or the  
Schuyler County Civil Service Office  
105 Ninth St., Unit 21, Watkins Glen, NY 14891  
(607) 535-8190

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